

## Howard University

### Educational Leadership and Policy Studies

Name:

Advisor:

Term Admitted:

The Program Course Planning Sheet serves as (1) your ongoing record of the course work that you elect as your progress through your degree program and (2) will become part of your permanent academic file. The Program Course Planning Sheet is signed by your advisor and department chair and should be submitted to the program coordinator at least one term prior to the term you plan to achieve candidacy.

For specific candidacy information and dates, contact the School of Education's Office of Graduate Studies Contact your advisor regarding questions about the course work requirements.

### LEADERSHIP CORE REQUIREMENTS: 30 CREDITS

Term	Catalog Number/Course Title	Credits	Substitution	Instructor
	ELPS 422 Seminar in Education Policy	3		
	ELPS 435 Human Resource Management	3		
	ELPS 455 Ethics in Decision Making	3		
	ELPS 514 Organizational Change in Education	3		
	ELPS 517 Workshop on Leadership Development	3		
	ELPS 518 Politics of Education	3		
	ELPS 519 Information Technology in School Management	3		
	ELPS 520 Financial Management in School Administration	3		
	ELPS 521 Educational Administration and Governance	3		
	ELPS 525 Case Law in Public School Administration	3		

### RESEARCH REQUIREMENT: 9 CREDITS

Term	Catalog Number/Course Title	Credits	Substitution	Instructor
	HUDE 400 Intermediate Statistics	3		
	ELPS 523 Research in Education Administration	3		
	ELPS 524 Advanced Qualitative Research <b>OR</b>	3		
	HUDE XXX	3		

### COGNATE REQUIREMENT: 12 CREDITS

NOTE: Cognates are defined as graduate non-Education courses. With advisor's approval, you may choose courses within HU.

Term	Catalog Number/Course Title	Credits	Instructor

### DISSERTATION REQUIREMENT: 9 CREDITS

NOTE: ELPS 599 can only be taken after successfully completing the comprehensive examination. Enrollment in ELPS 600 is after the student enters candidacy.

Term	Catalog Number/Course Title	Credits	Proposal Date	Final Defense
	ELPS 599 Dissertation Seminar	3		
	ELPS 600 Dissertation	6		

## PRELIMINARY EXAMINATION REQUIREMENT

- Application for the exam can be found on the HUSOE website under “forms”.
- **You must be registered in the term in which you take the exam. There are six pre-requisite courses needed to be eligible to take the exam.**

Term	Catalog Number/Course Title	Score	Date Taken	Date Passed
	Preliminary Administration			
	Preliminary Research			

## COMPREHENSIVE EXAMINATION REQUIREMENT

- Application for the exam can be found on the HUSOE website under “forms”.
- **You must be registered in the term in which you take the exam. The Comprehensive Exam is taken after all course work, including the Cognates, but excluding Dissertation courses.**

Term	Catalog Number/Course Title	Score	Date Taken	Date Passed
	Preliminary Administration			
	Preliminary Research			

## INTERNSHIP REQUIREMENT: 6 credits

Term	Catalog Number/Course Title	Credits	Internship Site	Instructor
	ELPS 584 Internship	6		

## ADDITIONAL COURSE WORK NOT REQUIRED FOR DEGREE

Term	Catalog Number/Course Title	Credits	Instructor

***Please obtain all signatures before submitting to the Program Coordinator.***

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Signature of Student

Date

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Signature of Advisor

Date

Reviewed in the HUSOE Office of Student Affairs

Date: \_\_\_\_\_